



School Grant Application

Grant Request		
Amount Requested (maximum grant amount is \$1,500):		
Name of Program/Project (for which funds are sought):		
School Information		
School Name:		
School address:		FEIN (or equivalent)
Phone:	E-mail:	Fax:
City:	State:	ZIP Code:
Contact Person for School	E-mail:	Phone:
Name:		Title:
Contact Person for this Grant:	E-mail:	Phone:
Name:		Title:
Contact		
Summarize the organization's mission:		
Geographical area served (for this grant):		
Summarize the purpose of your request:		
Time from in which funds will be used	Start date:	End date:
List other private or public funding sources for this project:		
Signature of Authorized Official		
I authorize I can sign on behalf of this organization and verify the information provided on this form is accurate to the best of my knowledge.		
Signature:		Date:
Print Name and Title:		



School Grant Proposal Narrative

Proposal: Please provide as much detail as possible, including a breakdown of how much money is needed to complete the project, how that money will be distributed and an estimated timeline of completion. Narrative should be limited to three pages. Budget can be put on an additional sheet if needed.

Criteria: Each proposal will be evaluated based on your innovative approach and solution of a problem, and the overall impact it will have on your school or community. Please be sure to address these areas in your proposal.

Purpose of funding request

- Describe how the project addresses these identified needs.
- Program description to include strategies employed to implement the proposed project: 1) goals and objectives, 2) timetable for accomplishing stated goals and objectives, 3) program methodology, 4) staffing and 5) collaboration with other organizations or groups.
- If this is a collaboration, briefly describe the partners.

Evaluation

- Explain how you will measure the effectiveness of your activities.
- Describe your criteria for success.
- Describe the results you expect to have achieved by the end of the funding period.

Budget

- Provide project expenses, how requested grant funds will be used and any matching funds.

Grant Reporting

- Final grant report is required at the end of the grant period. Please send a report on your project, including how you met your goals and objectives and any materials or photos that document the project to RecycleCT1@gmail.com within 90 days of completing the project.